

Facilitating Coordination in Agricultural Education Local Program Success - Summary of Coordinator, Jennifer Waters

June 2024

Total Assistance Visits

0

Secondary Schools Assisted Through In-Person or Virtual Visits:

Presentations/Workshops Provided:	#Participants/#Workshops	10	3
ISBE Grants Presentation at School Administrator Workshop		10	3
PM4: Consumer Outreach Activities	#Participants/#Activites	0	0

Meetings/Conventions/Conferences Attended:

11

ILCAE Meeting

IAVAT Board Meeting

IAVAT Section Chair Meeting

University Council Meeting

IAVAT ICAE Advisory Committee Meeting

District 3 IAVAT Meeting

Advanced CTE Framework/Career Clusters Meeting

IAVAT Conference (3 Days)

Meetings with FCAE-LPS Program Assistant (4)

Illinois FFA State Convention (3 Days)

School Administrator Workshop at Illinois FFA Convention

Other Activities:

Composed Message to Stakeholders Regarding Advanced CTE Career Clusters Framework

Assisted ILCAE Awards Nomination Committee with Current Awards/Future Meeting Date

Evaluated IAA Teacher Grant Applications

Assisted Teachers and Administrator with 3 Circles & Ag Incentive Funding Grant Questions

Created and Shared Messages Via the Listserv System

Communicated with District Grant Administrators and Administrators Regarding Upcoming Grant Deadlines

Wrote and Sent Email Messages/Made and Returned Phone Calls and Texts

Prepared for Annual FCAE Retreat Workshop

Follow Up with Statewide Community Colleges for Final Data Collection

Reviewed and Approved Contracts for Professional Development Presentations

Updated SOPPA Contract Agreement

Reviewed, Documented and Approved Time Off Forms for Program Advisors and Program Assistant

Collaborated with ILCAE Members Regarding Dual Credit Presentation at ILCAE Meeting

Communicated with National FFA Regarding Upcoming Changes to Agriscience Fair/Agriscience Proficiency

Communicated with Parkland College and Program Assistant Regarding End of Fiscal Year Spending

Collaborated with Program Advisors and Program Assistant Regarding the FCAE-LPS Evaluation