

## Facilitating Coordination in Agricultural Education Local Program Success - Summary of Coordinator, Jennifer Waters

**August 2024**

Total Visits	Total Administrator Visits	Total Counselor Visits	PM11: Ag Teachers Assisted	
1				
<b>Secondary Schools Assisted Through In-Person or Virtual Visits:</b>				
A-C Central				
<b>Presentations/Workshops Provided:</b>				
		#Participants/#Workshops	11	1
Administrator & Counselor Webinar			11	1
<b>PM4: Consumer Outreach Activities</b>				
		#Participants/#Activites	0	0
<b>Meetings/Conventions/Conferences Attended:</b>				
			16	
Joint Board Meeting for IAVAT & IL FFA				
Illinois FFA Board Meeting				
ILCAE Meeting				
ROE 9 Kick Off Training Conference				
University of Illinois Ag Education Meeting				
Ag Day at the Illinois State Fair				
Illinois Ag Education State Staff Meeting				
FCAE-LPS Staff Meeting				
Administrator & Counselor Virtual Workshop Planning Meeting				
American Star Degree Interview Practices (4)				
IAVAT ILCAE Advisory Board Meeting				
Administrative Council Committee Meeting				
Illinois Ag in the Classroom Program Council Meeting				
Administrator & Counselor Virtual Workshop				
Career Pathways for Targeted Populations Meeting				
Sangamon County Farm Bureau Meeting Regarding Local Program Creation				
<b>Other Activities:</b>				
Finalizing FY24 Budget for FCAE-LPS				
Corresponding with Partners Regarding Donations and Follow Up				
Created and Shared Messages Via the Listserv System				
Wrote and Sent Email Messages/Made and Returned Phone Calls and Texts				
Communicated with Parkland College and Program Assistant Regarding End of Fiscal Year Spending				
Reviewed, Documented and Approved Time Off Forms for Program Advisors and Program Assistant				
Supervision of FFA Barnyard at Illinois State Fair				
Communicated and Planned for ILCAE Meeting with Partners at Caterpillar				
Shared Meeting Agenda and Information with ILCAE Members				
Assisted FFA Chapters with National Agriscience Fair Preparations				
Provided Necessary Updates to Grants to ISBE				
Updated Information for Teacher/Program Summary and Supply & Demand				
Planned FCAE-LPS Meeting Agenda and Shared with Team for Additions				
Developed NASAE Award Applications for Submission				