

Facilitating Coordination in Agricultural Education Local Program Success - Summary of Coordinator, Jennifer Waters

July 2024

Total Visits	Total Administrator Visits	Total Counselor Visits	PM11: Ag Teachers Assisted	
1	0	0	1	
Secondary Schools Assisted Through In-Person or Virtual Visits:				
Triopia				
Presentations/Workshops Provided:		#Participants/#Workshops	0	0
PM4: Consumer Outreach Activities		#Participants/#Activites	0	0
Meetings/Conventions/Conferences Attended:				13
Program Assistant Meetings (3)				
ROE 9 Leadership Team Meeting				
Illinois Pork Producers Curriculum Meeting				
2nd Year Ag Teacher Conference				
ICAE Welcome Meeting with Trent Taber				
ILCAE Awards Nomination Committee Meetings (2)				
Adminstrative Council Compensation Committee Meeting				
FCAE-CRM/FCAE-LPS Team Meeting				
Cutting Edge Curriculum Update Meeting				
Briggs & Stratton Professional Development Workshop				
Illinois Soybean Association Curriculum Project Review Meeting				
Educator License with Stipulations Conference				
Beginning Ag Teacher Conference				
Other Activities:				
Evaluated National FFA Agriscience Fair Applications (27)				
Completed FCAE-LPS GATA Periodic Reporting for Parkland College				
Created and Shared Messages Via the Listserv System				
Wrote and Sent Email Messages/Made and Returned Phone Calls and Texts				
Communicated with Parkland College and Program Assistant Regarding End of Fiscal Year Spending				
Cleaned FCAE-LPS Portion of ROE 9 Storage & Prepared for Annual Shredding				
Reviewed, Documented and Approved Time Off Forms for Program Advisors and Program Assistant				
Reviewed and Approved Contracts for Professional Development Presentations				
Compiled Teacher Contract Data for Administrative Council Members				
Ordered Supplies and Materials for Professional Development Events				